

Music Division (SCPA) Graduate Programs Funding Policy

1. The Minimum Doctoral Scholarship for domestic students enrolled full time in the PhD program is \$18,000 annually for four years (starting Fall 2019). For International PhD students, the minimum doctoral stipend is \$22,000 for the first two years, and \$18,000 annually for years three and four. There is no guarantee of additional funding after four years in program.

2. The Minimum Scholarship for Master's students enrolled full time is \$10,000 annually for the first two years of enrollment. There is no guarantee of additional funding after two years in program.

3. Normally, students who are externally sponsored (i.e. with documented financial support from an external agency meeting minimum amount for four years) are not normally funded from university sources and are thus exempted from the Minimum Doctoral Stipend. The majority of graduate students supplement these amounts through private teaching, church and community music work, or, most importantly, through external scholarship funding.

4. The Division of Music recognizes that students require assurance of reasonable financial support in a position to embark upon an extended period of graduate study. The overarching objective of financial assistance is to assist students in completing their graduate programs in an efficient and timely manner. The responsibility for generating adequate level of financial support is shared by the Music Division and by the student. Faculty members applying for research funds are encouraged to build in a graduate component when feasible.

5. To be eligible to receive financial support, students must be registered full time and active in program:

- Students receiving funding from their supervisor's grant must be available to fulfil their supervisor's reasonable expectations regarding attendance and activity in the research environment.
- Employment income as a teaching assistant or sessional instructor is included in the guaranteed funding amount offered to students. Students must be available to take this employment as a GAT or GANT or sessional instructor; otherwise the amount of the GAT or GANT or sessional contract refused will be deducted from the annual funding offered to the student for that academic year.
- To be eligible for scholarships/stipends paid as scholarships offered by the Music Division, or competitive university scholarships, a student cannot hold paid employment for more than 612 hours a year while registered as a full-time student. This regulation includes hours worked as a GAT or GANT.
- Students enrolled in a Music graduate program must apply for external scholarship support. Evidence of such applications will be taken into account by the Music Division in allocating funds. (Divisional support will not be provided to students who were eligible for external scholarship support but chose not to apply.)

6. All of the following sources of funding count toward meeting a student's guaranteed funding amount (i.e. the amount guaranteed in the student's offer of admission):

- GAT/GANT income administered by the Graduate Program of the Music Division
- Sessional instructor income administered by the Music Division
- External scholarships, including but not limited to Tri-Council (SSHRC)/QEII
- Internal scholarships, including from program, or university competitions, such as the Graduate Awards Competition (GAC)

The Division will determine the mix of financial support (GAT, GANT, or FGSS) after consideration of the aptitudes of the student, the needs of the teaching program, and stage of the student's program. Under normal circumstances, GAT funding will predominate in the early stages of a student's program, with FGSS funding coming into play during the thesis stage of the program.

7. Income from the following sources is *not* counted toward a student's guaranteed funding amount:

- Research assistantship income from supervisor's research grant
- Stipend/scholarship payment from supervisor's research grant

8. In the event that the student succeeds in obtaining external funding, the Music Division will ensure that the student will be better off financially by accepting an external award than the student should be by relying on divisional support alone.

Normally, success in external and internal scholarship competitions will affect the student's funding in the following way:

- a. For awards of \$5000 or less, funding as set out in the letter of admission will not be reduced
- b. For awards of over \$5000, funding as set out in the funding letter may be reduced, so that the student's total funding for the year will be the greater of:
 - a) guaranteed funding plus \$5000, or
 - b) amount of external award

9. The allocation of financial support is determined primarily by the academic record, and by documented satisfactory progress reports. Financial need is not a primary factor in the allocation of financial support, although it may play a role in some circumstances.

Students are responsible for paying tuition and fees annually.

<http://www.ucalgary.ca/pubs/calendar/grad/current/gs-fees-expenses.html>.

Students with funding from university sources can apply for a payment plan.

<https://www.ucalgary.ca/registrar/finances/tuition-fees/graduate-student-payment-plan>

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