

**ARTS FACULTY COUNCIL**  
**MINUTES**

Meeting #29

Room#: Alberta Room, Dining Centre

**Thursday, October 5, 2017**

**1:00 – 2:30pm**

The Chair called the meeting to order at 1:10pm made the Treaty Acknowledgement and confirmed quorum for the Faculty Council Committee.

*Secretary's Note:* Quorum for this Faculty Council (FC) meeting was not achieved, and the Chair adjourned Faculty Council and referred the business of the meeting to the Faculty Council Committee, which was convened. Therefore, the proposed agenda for the Faculty Council meeting is the Faculty Council Committee meeting agenda.

**FC29.1 Approval of the Agenda**

**Moved / Seconded**

Robert Oxoby / Frank Finlay

That the Agenda for the October 5, 2017 Faculty Council Committee meeting be approved.

**Carried**

**FC29.2 Approval of the Minutes of the April 11 (FC27) & September 8 (FC28), 2017 Faculty Council Committee meetings**

**Moved / Seconded**

Chris Sears / Brian Moorman

That the Minutes of the April 11, 2017 Faculty Council Committee (FC27) meeting be approved.

**Carried**

**Moved / Seconded**

Kenneth DeLong / Robert Oxoby

That the Minutes of the September 8, 2017 Faculty Council Committee (FC28) meeting be approved.

**Carried**

**FC29.3 Report from the Dean (Richard Sigurdson)**

The Dean included the following in his remarks:

- It is a privilege to oversee and be involved in the recruitment process of our faculty members and to watch them going forward in their careers. Today is a special Faculty Council as it will be followed

by a reception and welcome for new faculty members – 27 in this cohort, which is remarkable. Other universities are not hiring in such a robust manner.

- Budget – we have received the budget letter, we have a short turnaround time and our finance people are working round the clock. We will have some hard decisions to make due to a 2 percent cut. Unit leaders are working closely with the Vice Dean and have gone above and beyond to find efficiencies. We have cut sessionals but the Vice Dean and I believe we have come to the end of that effort as we cannot cut anymore and provide the classes that we need to. Enrollment has gone up, we have lots of first year students and also our retention rates are high.
- We have a new Eyes High campaign to take us through to 2022 and I encourage you to be involved. Arts is hosting a town hall on Wednesday, October 11<sup>th</sup>, 3:30-4:30pm in ST145 where Dru Marshall, Provost, and Ed McCauley, Vice President Research, will present the Renewal of the Academic & Research Plans.
- United Way campaign – I sent an email out this morning. I was chair 2 years ago and feel that the services provided by the United Way are very important especially considering the tough economic times in Calgary in the last 2 years.
- The Chair then introduced the Faculty of Arts United Way Representative, Gavin Cameron, Associate Dean, Internationalization & Global Initiatives, to say a few words about the campaign. Gavin mentioned that the “Give and Thanks” Stars are available again and that is was a very successful initiative last year. The Chair then reminded that the way to move the needle is to make a pledge, and it’s tax deductible
- Questions or comments: None.

#### **FC29.4 Report from the Vice Dean (Florentine Strzelczyk)**

The Vice Dean included the following in her remarks:

- Hope you had a good summer and are enjoying the classroom again and getting to know the new students.
- A faculty review will take place next year on March 13-14, with reviewers from outside of the university. There will be opportunities for you to meet with the reviewers while they are on campus. For those of you who have had unit reviews, you will be familiar with the process and it is the same process for a faculty review. We will be in touch, stay tuned, and we encourage participation.
- I have been getting to know the unit managers through the Dean’s Managers’ Advisory Committee (DMAC) meetings, and understand and appreciate what they do and how import they are to support academic and non-academic endeavors. One thing we have done to assist this group is to hire a Director, Faculty Administrative Services, who can work with and strategize with our managers and we are very excited about this opportunity.
- Arts Internationalization Strategy - you will hear more about this later on in the meeting.
- Questions or Comments: None.

#### **FC29.5 Reports from the Chairs of the Standing Committees**

##### **29.5.1 Florentine Strzelczyk, Vice Dean – Equity and Diversity Committee**

- Nothing to report, the Committee has not met yet this year.
- Questions or Comments: None.

##### **29.5.2 Brian Moorman, Associate Dean, Research and Infrastructure – Research and Scholarship Committee**

- Assessing research and scholarship leave – apply in the next few weeks if you are eligible.
- Community Engaged Research – how can we identify, promote and access it – working on this throughout the year.

- Currently have three new CRCs – allocated one for PSYC and recently allocated two for INDG studies.
- Questions or comments? None.

**29.5.3** Dawn Johnston, Associate Dean, Teaching & Learning and Student Engagement – Teaching and Learning Committee

- We met this week for first time this year, committee lively and engaged, talking about challenges teaching in the Faculty of Arts.
- Last year we spent time working on the yellow sheet, qualitative teaching, and drafted a new one with five questions to invite more meaningful responses from students.
- University Teaching Award nominations have now opened. There are a variety of categories. Lots of support available from this committee and at the Taylor Institute. Nominations don't have to come from a head/director and we would like to hear from anyone who would like to make a nomination.
- Questions or comments? None.

**29.5.4** Aritha Van Herk, Professor – Creativity & Performance Committee

- Professor Van Herk was not in attendance but reported that the first meeting of the committee has been scheduled and she will report at the next Faculty Council.

**FC29.6** **Motion to approve: CARC Calendar Changes F18-W19**  
**FC 29.6.1 – Briefing Note: Changes to the 2018-19 Calendar**  
**FC 29.6.2-29.6.10 – Background documents**

Documentation for this item was circulated with the Agenda. Virginia Tumas (Associate Dean, Undergraduate Programs & Student Affairs) presented this item.

Highlights:

- Dr. Tumas described the approval process for calendar changes. They go through the Steering Committee, then the Arts Faculty Council Executive Committee before coming to the Arts Faculty Council.

**MOTION #1**

Discussion – none

**MOTION #1**

**Moved**

**That the Faculty of Arts Council approve the creation of an Embedded Certificate in Arts and Science Honours Academy, as detailed in the following documents:**

Proposal - Arts - ASHA embedded certificate  
 Calendar entry - Embedded certificate in Arts and Science Honours Academy

**Carried**

No opposition

Abstentions: None

**MOTION #2**

Discussion – none

**MOTION #2**

**Moved**

**That the Faculty of Arts Council approve the renaming of the BA Communication and Culture to the BA Multidisciplinary Studies, as detailed in the following document:**

FoA F18-W19 Proposal – Arts – Multidisciplinary Studies name change

**Carried**

1 opposition

Abstentions: None

**MOTION #3**

Discussion

An embedded certificate is awarded only when the student completes the primary degree program.

A concentration program is available only to students enrolled in that program as a Major.

Coming soon it will also be possible to take a university certificate, a free-standing credential that can be used for credits towards a degree program. The university is trying to match student needs and moving towards stacking or “laddering” certificates towards degrees.

**MOTION #3**

**Moved**

**That the Faculty of Arts Council approve the creation of an Embedded Certificate in Creative Writing and deletion of the Creative Writing Concentration, as detailed in the following documents:**

Proposal - Arts - Embedded certificate in Creative Writing  
 Calendar entry - Embedded certificate in Creative Writing  
 ENGL F18-W19 Program and Course Files - Creative Writing Concentration

**Carried**

No opposition

Abstentions: None

**MOTION #4**

Jeremy Fantl, PHIL, introduced this Motion as he was involved in the curriculum review.

Discussion

There was a discussion about 395 and 397 for 2<sup>nd</sup> year majors. The CARC SC Chair pointed out that part of the process for curriculum review is to ensure that the way courses are stated is very particular. If you see anything that needs adjusting, please see Dr. Tumas.

**MOTION #4**

**Moved**

**That the Faculty of Arts Council approve the revisions to the Philosophy calendar entry resulting from curriculum review, as detailed in the following document:**

PHIL F18-W19 Program and Course Files

**Carried**

No opposition

Abstentions: Ann Levy, PHIL

**FC29.7 Motion to approve: GARC Calendar Changes 2018-2019**  
**FC 29.7.1 – Briefing Note: Changes to the 2018-19 Calendar**  
**FC 29.7.2-29.7.9 – Background documents**

Documentation for this item was circulated with the Agenda. Penny Pexman (Associate Dean, Research), Chair of the Standing Committee was absent so Richard Zach, PHIL, presented this item.

**MOTION #1**

Discussion – none

**MOTION #1**

Moved

**That Faculty of Arts Council approve the revisions to the Art calendar entry as detailed in the following document:**

FC29.7.2 ART\_2018-2019.02\_Calendar changes\_Final

**Carried**

No opposition

Abstentions: None

**MOTION #2**

Discussion – none

**MOTION #2**

Moved

**That Faculty of Arts Council approve the revisions to the Greek and Roman Studies calendar entry as detailed in the following document:**

FC29.7.3 GRST\_2018-2019.02\_Calendar changes\_Final Amended

**Carried**

No opposition

Abstentions: None

**MOTION #3**

Discussion – none

**MOTION #3**

Moved

**That Faculty of Arts Council approve the revisions to the Religious Studies calendar entry as detailed in the following document:**

FC29.7.4 RELS\_2018-2019.02\_Calendar changes\_Final Amended

**Carried**

No opposition

Abstentions: None

**MOTION #4**

Discussion – none

**Moved**

**That Faculty of Arts Council approve the revisions to the English calendar entry, including updates to admission and additional requirements, as detailed in the following document:**

FC29.7.5 ENGL\_2018-2019.02\_Calendar changes\_Final Amended

**Carried**

No opposition

Abstentions: None

**MOTION #5**

Discussion – none

**Moved**

**That Faculty of Arts Council approve the revisions to the Political Science calendar entry, including course changes, additions, and deletions, as detailed in the following document:**

FC29.7.6 POLI\_2018-2019.02\_Calendar changes\_Final

**Carried**

No opposition

Abstentions: None

**MOTION #6**

Discussion – none

**Moved**

**That Faculty of Arts Council approve the revisions to the Linguistics calendar entry, including updated Program/Course requirements, Required Examinations, and Research Proposal Requirements, as detailed in the following document:**

FC29.7.7 LING\_2018-2019.02\_Calendar changes\_Final Amended

**Carried**

No opposition

Abstentions: None

**MOTION #7**

Discussion – none

**Moved**

**That Faculty of Arts Council approve the revisions to the Sociology calendar entry, including updated Admission Requirements, as detailed in the following document:**

FC29.7.8 SOCI\_2018-2019.02\_Calendar changes\_Final

**Carried**

No opposition

Abstentions: None

Comment from the Chair: The Chair noted that before these Motions are presented at FC for approval, there has already been discussion of each one through the process, first at the CARC and GARC Steering Committees and then at the meeting of the FC's Executive Committee (EC). Thank you to those at the department/school level and at the CARC, GARC and EC committees. There is a lot of process along the way and it's important that this is done for our students.

**FC29.8 Motion to approve: Faculty of Arts International Strategy**  
**FC 29.8.1 – Briefing Note: Faculty of Arts International Strategy**  
**FC 29.8.2 –Arts International Strategy Draft – Faculty Council**

Documentation was circulated with the Agenda. Co-Chairs Florentine Strzelczyk (Vice Dean) and Gavin Cameron (Associate Dean, Internationalization and Global Initiatives) presented this item.

Highlights:

- In May we launched the Faculty of Arts Strategic Plan and part of that plan called for an internationalization strategy.
- We have a new Associate Dean, Internationalization and Global Initiatives, Gavin Cameron, and he will speak soon.
- The Vice Dean has chaired the committee for the last two years and thanked the committee and especially to the students who served on it.
- Gavin Cameron commented that the strategy is the product of a 2.5 year process, much consultation, and many drafts. This is the culmination, a high level document outlining some of the ways it already exists and ways it might be enhanced within the faculty.
- Questions or comments? International and Internalization used interchangeably – we will change the name to align with the university strategy – internationalization – anyone opposed? No.

Comment from the Chair: The Chair thanked the Co-Chairs and the committee.

**MOTION #1**

Discussion

3.4 talks about students at home but what do we do for our students that go aboard? That is covered by study abroad.

2.1 could we say we encourage the students to learn the language of the target country? We will introduce the formation of a committee later and that could be addressed by the committee which will have members from SLLLC.

**MOTION #1**

**Moved / Seconded** - With the amendment discussed above

Tareq Ismael / Brian Moorman

**That Arts Faculty Council approve the Arts International Strategy.**

**Carried**

No opposition

Abstentions: None

**FC29.9 Motion to approve: Creation of Arts Internationalization Standing Committee**  
**FC 29.9.1 – Briefing Note**  
**FC 29.9.2 – Arts Faculty Committees ToR October 2 2017**

Documentation was circulated with the Agenda. Co-Chairs Florentine Strzelczyk (Vice Dean) and Gavin Cameron (Associate Dean, Internationalization and Global Initiatives) presented this item.

**MOTION #1**

Discussion

It will be a large committee with representation from all units as it is a faculty strategy. Challenge is that we are a large faculty and the key logic for choosing that option rather than electing members is the barrier this would create where some units would not know what the committee is doing.

Will there be sessional representation? No. Can the suggestion be made to include them? We can't require it according to TUCFA. No standing committees have sessional representation.

It was pointed out that "school" should always be mentioned as well as "department" as the Faculty of Arts includes 12 departments and 2 schools. Governance will look at this and amend documentation.

**MOTION #1**

**Moved / Seconded**

Dawn Johnston / Ken Brown

**That Arts Faculty Council approve establishing a standing Faculty of Arts Internationalization Committee and adding the ToR to the Faculty Council's governance document on standing committees.**

**Carried**

No opposition

Abstentions: None

**FC29.10 Other Business**

There was no other business.

The meeting was adjourned at 2:36pm.